CORPORATE POLICIES OF THE NATIONAL SPACE SOCIETY

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POLICY I - CREATION OF CORPORATE POLICIES

Section 1 - Creation: The National Space Society adopts the corporate policies set forth herein. These and any successor corporate policies shall be known collectively as the Corporate Policies of the National Space Society, and the collection of Corporate Policies shall be known as the Corporate Policies Document.

Section 2 - Modifications: Additions, revisions and deletions to Corporate Policies may be made at any time by a majority vote of the Executive Committee or by a vote of the Board of Directors. However, a Corporate Policy made by the Board of Directors may be revised or deleted only by the Board of Directors, as provided in the Bylaws, or in such other manner as may be specified by the Board of Directors in its resolution making such Corporate Policy.

Section 3 - Recordkeeping: The Secretary of the Society shall maintain and keep current the Corporate Policies Document. The Corporate Policies Document shall indicate those Corporate Policies, if any, made by the Board and the date of the applicable Board action.

Section 4 - Integration with Bylaws: These Corporate Policies are intended to be consistent with, and implement, the Society's Bylaws. To the extent that any Corporate Policy shall be inconsistent with the Bylaws it shall be null and void, and such invalidity shall not affect the validity of the other Corporate Policies.

POLICY II - VOTING OFFICERS

Section 1 - Officers: The voting officers of the Society shall be those prescribed in the Bylaws.

Section 2 - Chief Executive Officer: The Chief Executive Officer (in accordance with his/her general duties, as specified in the Bylaws), shall pay particular attention to the strategic issues facing the Society and in this regard will oversee the Strategic Planning Committee and will work to ensure that the Society's strategic decisions are implemented. In addition, the Chief Executive Officer will oversee the Chief Operating Officer, the Vice President for Space Development, the Vice President for Planetary Development (except for budgeted projects), the Director(s) of Strategic Relationships, the Bylaws and Corporate Policies Committee, the Diversity Committee, the International Space Development Conference Committee, the Membership Policy Committee, the Space Settlement Advocacy Committee, the Space Settlement Summit Committee, and the Executive Vice President in that Officer's role of overseeing the International Vice Presidents, the International Committee, and the Roadmap Committee. Additionally, the Chief Executive Officer will oversee any Society project with a total budget envelope exceeding $1 million dollars,

or any Society Project with a smaller budget designated by the Executive Committee as reporting to the Chief Executive Officer. The Chief Executive Officer shall report to the Executive Committee.

Section 3 - Senior Vice President/Chief Operating Officer: The person designated in the Bylaws as the Senior Vice President shall serve as the Chief Operating Officer and will be responsible for ensuring that the orders of the Board of Directors are carried into effect and for ensuring that the day-to-day operations of the Society are being executed in the best interests of the Society. The Chief Operating Officer will report to the Chief Executive Officer. The Chief Operating Officer will oversee the Vice President for Planetary Development (but only for budgeted projects), the Vice President of Chapters, the Vice President of Education, the Vice President of Marketing, and the Vice President of Technology and Entrepreneurship. The Chief Operating Officer will also oversee the Director of Communications/Office of Communications, the Director of Membership, the Director of Operations, the Awards Committee, the Director of Creative Arts, the Director of Development, the Director of Information Systems, the Data Protection Officer, the Ad Astra Editor, the Ad Astra Downlink Editor, the Director of Publications, the International Space Development Conference Chair, and the Space Settlement Summit Chair, and work as necessary with staff, volunteers, chapters, and contract services. Additionally, the Chief Operating Officer will oversee any Society Project with a total budget envelope less than $1 million dollars, or any Society project with a larger budget designated by the Executive Committee as reporting to the Chief Operating Officer.

Section 4 – Voting Vice Presidents - In General:

(a) Designation: (i) The four Vice presidents who are voting members of the Executive Committee as provided for in Article VII Section 1 and Article VIII, Section 7 of the Bylaws shall be: Vice President of Chapters, Vice President of Education, Vice President of Marketing, and Vice President of Technology and Entrepreneurship. (ii) At any time prior to the election of officers after the Board of Directors election, or at any time prior to filling a vacancy in one of these Vice Presidencies, the Executive Committee may re-title or redefine the role of any such Vice Presidency to be filled.

(b) Reporting: Each of the four Vice Presidents who are voting members of the Executive Committee will report to the Chief Operating Officer of the Society.

Section 5 – Voting Vice Presidents - In Particular:

(a) Vice President of Chapters: The Vice President of Chapters will be the responsible Officer for the growth, relationships and servicing of the chapters, and for enhancing the value that the Society delivers to its chapters. The Vice President of Chapters will be responsible for the development and execution of a plan with these responsibilities as objectives. To this end, the Vice President of Chapters will oversee the Chapters Committee and work as necessary with staff, volunteers, chapters, and contract services.

(b) Vice President of Education: The Vice President of Education will be the responsible Officer for the stewardship of education related activities communicating the Vision and Mission of the Society to and via educational institutions, early career professionals, educators, and students, including services and entities which support educators and students. The work of the Vice President of Education includes contests, competitions, debates, curriculums, seminars, workshops, presentations, the SpaceEdge education program, the space policy and UNiversalization (spUN) debates and those aspects of the Space Settlement Contest that occur during the Society's Annual Conference. The Vice President of Education will be involved as necessary in the development of education related contracts, memoranda of understanding, projects, and programs. The Vice President of Education will oversee the Director of Education and the Space Ambassadors Program, and work as necessary with directors, officers, staff, volunteers, chapters, and contract services.

(c) Vice President of Marketing: The Vice President of Marketing is responsible for the brand and public interface of the Society through press releases, Society-level marketing, Society-level social media, and also through the creation and implementation of an organizational brand strategy approved by the Executive Committee; however, the Executive Committee must approve by majority vote any changes to the Society logo. The Vice President of Marketing will work as necessary with directors, officers, managers, staff, teams, volunteers, chapters, contractors, employees, and contract services to ensure consistency in operations required to build the overall Society brand.

The Vice President of Marketing is additionally responsible for:

- Maintaining the list of Society media contacts used to distribute press releases.
- Setting the strategy of the Society with regard to social media, including the prioritization of social media platforms, the review of Society social media content, and any official response to posts on Society social media.
- Protecting the trademarks and copyrights of the Society.

(d) Vice President of Technology and Entrepreneurship: The Vice President of Technology and Entrepreneurship will be the responsible Officer for advancing NSS's mission by engaging with the rapid growth of the commercial space sector. This role oversees NSS efforts in space technology development, research support, public-private partnerships, and technology transfer through entrepreneurial channels. The Vice President shall collaborate with the NSS Policy Committee and International Committee to help shape regulations that benefit space entrepreneurship and technology development, positioning NSS as a leader in space innovation, commercialization, and ecosystem-building. Programs overseen by the Vice President of Technology and Entrepreneurship include the NSS Career Center, the Solar Power Satellite (SSP) initiative, the planned Orbital Space Settlement Open-Source Design Project including space settlement workshops, and the Rothblatt Space Settlement in our time business plan competition. The Vice President shall work with the NSS Education team to enhance the SpacEdge Centers for Educational Excellence with a primary goal of bringing cutting-edge and innovative technologies to the Centers in an effort to spur interest in careers in said technologies. The Vice President shall also work closely with the Board of Scientific and Technical Advisors, utilizing their advice to ensure NSS projects are scientifically sound and technically robust, advancing the NSS vision of a thriving space economy. The Vice President of Technology and Entrepreneurship will work as necessary with staff, volunteers, chapters, and contract services.

Section 6 - Executive Vice President: The Executive Vice President shall coordinate the work of the Policy Committee so as to more effectively support the Society's short-term and long-term goals and work as necessary with staff, volunteers, chapters, and contract services. Additionally, the Executive Vice President shall oversee the International Vice Presidents, the International Committee, and the Roadmap Committee, and in these roles the Executive Vice President reports to the Chief Executive Officer. In Policy Committee matters the Executive Vice President can be overridden by majority vote of the Board of Directors.

Section 7 - Secretary: The Secretary will be the responsible Officer for the recording and proper dissemination of, in addition to the proceedings of meetings of the Board of Directors, the Executive Committee, other proceedings as requested by the Chief Operating Officer, the Board of Directors and Executive Committee. The Secretary can be overridden by majority vote of the Board of Directors.

Section 8 - Treasurer: The Treasurer will be the responsible Officer for the financial condition and financial planning of the Society. The Treasurer shall be responsible for the preparation of an annual budget, the collection of all member dues and/or assessments, the maintenance of proper accounting procedures and records, and the maintenance of funds in banks and other entities as directed by the Board of Directors. The Treasurer will oversee the Finance Committee.

Section 9 - Senior Officer Arbitration: In the event of a dispute between any two of the Chief Executive Officer, Senior Vice President, and Executive Vice President, one of the two disputants may call for a vote among all three of these officers to resolve the dispute by majority vote (with the exception of matters when the Executive Vice President is acting as the Chair of the Policy Committee, in accordance with Article IX of the Bylaws). This is irrespective of which officer might normally oversee another officer. Any such resolution must not be inconsistent with prior decisions of the Executive Committee and may be appealed to or otherwise altered by the Executive Committee.

POLICY III – NON-VOTING VICE PRESIDENTS

Section 1 - Non-voting Vice Presidents: The Executive Committee by majority vote may appoint persons to non-voting Vice President positions (which are not Officers). Such appointments shall expire 90 days after the next officers election.

Section 2 - International Vice Presidents: The Executive Committee by majority vote may appoint persons to non-voting Vice President positions to foster NSS activities in regions of the world where there is sufficient NSS activity to warrant creating such a position. Such Vice Presidents shall report to the Executive Vice President, shall coordinate closely with the Vice-President of Chapters, the Chapters Coordinator, and the International Committee, and shall work with other NSS leaders as needed.

(a) Vice President of NSS-Asia Relationships: The Vice President of NSS-Asia Relationships shall foster and strengthen the relationship between NSS and Asian countries and NSS activities in Asian countries, with particular emphasis on India.

Section 3 - Vice President for Planetary Development: The portfolio of the Vice President for Planetary Development will include the exploration, development, and settlement of celestial bodies, with a focus on the Moon and Mars. In this regard, the Vice President for planetary development shall help represent NSS to the scientific community, to industry, and to NASA and bring relevant scientific, industry, and NASA matters to the attention of Society leaders. The Vice President for Planetary Development will coordinate with the Executive Vice President, Chief Operating Officer, the Chair of the Policy Committee, the NSS President, the Vice President for Space Development, and other Society leaders as appropriate, as well as with the Board of Scientific Advisors. The Vice President for Planetary Development has no requirement for regular reports to the Executive Committee or the Board of Directors. The Vice President for Planetary Development is overseen by the Chief Executive Officer. If and when this Vice President becomes involved in projects with a budget approved by the Board of Directors or the Executive Committee, they are overseen by the Chief Operating Officer for those projects.

Section 4 - Vice President for Space Development: The Vice President for Space Development shall help represent NSS to industry and NASA and bring relevant industry and NASA matters to the attention of Society leaders. The Vice President for Space Development will coordinate with the Executive Vice President, the Vice President of Development, the Chair of the Policy Committee, the NSS President, and other Society leaders as appropriate. The Vice President for Space Development reports to the Chief Executive Officer.

POLICY IV – DIRECTORS, COORDINATORS AND OTHER POSITIONS

Section 1 - Director of Communications/Office of Communications: The Director of Communications is responsible for the production and distribution of press releases; the implementation of outward communication campaigns that have been approved by the Chief Operating Officer; and the creation of internal and external reports on Society activities. Additionally, the Director of Communications is responsible for leading a Society Office of Communications, consisting of the Director of Communications, the Vice President of Marketing, the Chief Operating Officer, and the Director of Publications. The Office of Communications is responsible for (1) the creation, revision, and updating of the Communications Guidelines for NSS, and (2) for reviewing and approving all the external communications of the Society (to the public) and large-scale internal communications within the Society (to the membership) as described in the NSS Communications Guidelines, with the exceptions that the Office of Communications has no authority (other than logo usage guidelines) over the Elections Committee or the Policy Committee. The Office of Communications may delegate their review authority to particular individuals for certain areas of review, an example being the editor of the NSS Blog. The Director of Communications reports to the Chief Operating Officer and will work as necessary with directors, officers, managers, staff, teams, volunteers, chapters, contractors, employees, and contract services as needed.

Section 2 - Director of Creative Arts: A Director of Creative Arts shall be responsible for the Society's relationship with persons and organizations in the creative arts, including movies, TV, music and fashion. The Director reports to the Chief Operating Officer and will work as necessary with directors, managers, staff, teams, volunteers, chapters, contractors, employees and contract services as needed.

Section 3 - Director of Development: The Director of Development is responsible for the raising of funds for the Society, including institutional giving, individual giving, bequests, major events, private foundation grants and high value donor programs. The Director of Development will be responsible for the development and execution of a long-

range plan for fundraising for the Society and work in conjunction with the Chief Operating Officer, Treasurer, staff, and any group of NSS Governors as may be established for such purpose. The Director of Development reports to the Chief Operating Officer, and will work as necessary with staff, volunteers, chapters, and contract services. The Director of Development may organize teams of volunteers and donors to assist with their work.

Section 4 - Director of Education: The Director of Education is responsible for developing and overseeing educational programs and educational projects of the Society primarily directed to students and teachers, except those, if any, excluded by the Executive Committee. The Director shall also consult and advise with respect to educational aspects of Society projects and programs that are not primarily directed to student or teacher education. The Director reports to the Vice President of Education and will work as necessary with directors, officers, coordinators, managers, staff, volunteers, chapters, contractors, employees, and contract services as needed.

Section 5 - Director of Information Systems: The Director of Information Systems (IS Director) will be responsible for the development, deployment, and maintenance of Society information systems, including but not limited to websites, blogs, databases, backup systems, security systems, software licenses, membership systems, donor management systems, email systems, and group distribution lists. In particular:

(i) The IS Director will solicit content and input from all Society leaders, staff and committees, but will manage all website content that is presented to the public according to the guidelines (a) through (f) below, with the exception of (1) press releases, (2) position papers, and (3) any official Society documents approved by the Executive Committee and/or the Board of Directors.

(a) The IS Director has responsibility for determining if proposed content, with the three exceptions noted in the previous paragraph, supports the NSS mission, vision, and values, and is not in conflict with formal NSS positions.

(b) The IS Director may create, or delegate the creation of, any needed content if it has not been provided by Society leaders or committees.

(c) The IS Director has the authority to correct errors and remove any material that may violate laws.

(d) The IS Director will work with the Director of Communications to ensure that the appearance and content of the website is consistent with established Society brand strategy.

(e) The IS Director is not responsible for Society social media except to provide links to such services on the Society website.

(f) The IS Director is not responsible for the content of chapter websites, regardless of where they are hosted.

(ii) The IS Director will receive membership related requirements from the Membership Committee, and will have authority to determine how those membership requirements are operationalized, including the appearance of forms, how data is stored in Society databases, and how membership data interacts with other Society information systems.

(iii) The IS Director will, as needed, organize internal training events related to particular tools and software used by the Society, and will act as an advocate to encourage use of tools and software by Society leaders.

(iv) The IS Director may choose to provide support for chapter websites and/or for NSS project websites that are distinct from the official website of the Society, but is not obligated to do so.

(v) To accomplish these tasks, the IS Director will create teams of volunteers as needed, and with the approval of the Chief Operating Officer may hire managers, contractors, and employees.

(vi) The IS Director reports to the Chief Operating Officer and will work as necessary with members of the Board of Directors, officers, staff, volunteers, chapters, directors, managers, and coordinators.

Section 6 - Director of Membership: The Director of Membership shall be responsible for the operational management of all membership related matters, including renewals, acquisitions, membership service, and the support of the membership database system. The Director of Membership will implement membership policies suggested by the Membership Policy Committee and approved by the Executive Committee. The Director reports to the Chief Operating Officer and will work as necessary with Officers, directors, managers, staff, teams, volunteers, chapters, contractors, employees and contract services as needed. The Director of Membership may use the title "Managing Director of Membership." The Director of Membership may be assigned additional tasks by the Executive Committee and the Board of Directors. The Director of Membership oversees the Director of Operations with regard to membership activities.

Section 7 - Director of Operations: The Director of Operations is responsible for supporting headquarters operations, membership services, and other activities that support the Society as a whole. The Director of Operations reports to the Director of Membership with regard to membership activities, and to the Chief Operating Officer with regard to other duties, and will work as necessary with staff, volunteers, chapters, and contract services. The Director of Operations may organize teams of volunteers to assist with their work.

Section 8 - Director of Publications: The Director of Publications is appointed by majority vote of the Executive Committee and is responsible for marketing and/or publishing Ad Astra and Ad Astra Downlink. The Executive Committee may determine by majority vote that the Director of Publications is responsible for such functions for other publications of the Society. The Director of Publications does not have authority to hire, fire, or determine the compensation of editors. The Director of Publications may not be paid for content in NSS publications for which that Director is responsible. The Director of Publications is not involved in the editorial content of any Society publication. The Director of Publications reports to the Chief Operating Officer, and will work as necessary with directors, officers, managers, staff, teams, volunteers, chapters, contractors, employees, and contract services as needed.

Section 9 - Director of Strategic Relationships: A Director of Strategic Relationships is responsible for developing, managing, and/or supporting strategic relationships between the Society and one or more institutions, organizations, and/or entities which the Executive Committee may determine. The Director reports to the Chief Executive Officer and will work as necessary with directors, officers, managers, staff, teams, volunteers, chapters, contractors, employees, and contract services as needed.

Section 10 - Data Protection Officer: The Data Protection Officer is responsible for compliance with applicable data protection regulatory requirements. The Data Protection Officer reports to the Chief Operating Officer. Unless a different person is appointed, the Director of Information Systems shall be the Data Protection Officer.

Section 11 - Ad Astra Editor: The Ad Astra Editor is responsible for the editing and content of Ad Astra, the flagship publication of the Society, in a manner not inconsistent with the Society's approved branding strategy. The hiring and firing and compensation of the Ad Astra Editor shall be determined by majority vote of the Executive Committee. For non-editorial matters, the Ad Astra Editor reports to the Director of Publications. On editorial matters, the Ad Astra Editor reports to the Chief Operating Officer. However, unless specifically directed by the Chief Operating Officer, the Ad Astra Editor has final authority over the content to appear in a particular issue of Ad Astra.

Section 12 - Ad Astra Downlink Editor: The Ad Astra Downlink Editor is responsible for the layout, editing, and content of Ad Astra Downlink in a manner not inconsistent with the Society's approved branding strategy. The hiring and firing and compensation of the Ad Astra Downlink Editor shall be determined by majority vote of the Executive Committee. The Ad Astra Downlink Editor will consult and coordinate with the Director of Communications. For non-editorial matters, the Ad Astra Downlink Editor reports to the Director of Publications. On editorial matters, the Ad Astra Downlink Editor reports to the Chief Operating Officer. However, unless specifically directed by the Chief Operating Officer, the Ad Astra Downlink Editor has final authority over the content to appear in a particular issue of Ad Astra Downlink.

Section 13 - NSS Space Settlement Journal Editor: The Space Settlement Journal Editor is responsible for the production, editing, and content of the NSS Space Settlement Journal in a manner not inconsistent with the Society's approved branding strategy. The hiring, firing, and compensation of the Space Settlement Journal Editor shall be determined by majority vote of the Executive Committee. The responsibilities of the Space Settlement Journal Editor include ensuring that the publication contains journal quality papers that adhere to the vision, mission, and values of the Society while working to increase the prestige of the publication. The Space Settlement Journal Editor reports to Chair of the Space Settlement Advocacy Committee.

Section 14 – International Space Development Conference Chair: The ISDC Chair is responsible for the operations of the ISDC, including registration, budget, speakers, and program activities, as well as being responsible for various ceremonial roles at the ISDC itself. The ISDC Chair approves and oversees the ISDC Program Track Chairs, and also oversees any company contracted to manage the ISDC on a day-to-day basis. The ISDC Chair may perform ceremonial roles themselves, or delegate such roles to others. Typically, a new ISDC Chair is selected for each event, and approved by the Board of Directors well in advance of the ISDC they chair. There is no prohibition on a Chair serving more than once. Additionally, with the approval of the Board of Directors, an ISDC may have Co-Chairs. The ISDC Chair reports to the Chief Operating Officer who signs all ISDC related contracts, and will work as necessary with directors, officers, managers, staff, teams, volunteers, chapters, contractors, employees, and contract services as needed.

Section 15 – Space Settlement Summit Chair: The SSS Chair is responsible for the operations of the SSS, including registration, budget, speakers, and program activities, as well as being responsible for various ceremonial roles at the SSS itself. The SSS Chair approves and oversees the SSS Program Track Chairs, if any, and also oversees any company contracted to manage the SSS on a day-to-day basis. The SSS Chair may perform ceremonial roles themselves, or delegate such roles to others. Typically, a new SSS Chair is selected for each event, and approved by the Executive Committee well in advance of the SSS they chair. There is no prohibition on a Chair serving more than once. Additionally, with the approval of the Board of Directors, an SSS may have Co-Chairs. The SSS Chair reports to the Chief Operating Officer who signs all SSS related contracts, and will work as necessary with directors, officers, managers, staff, teams, volunteers, chapters, contractors, employees, and contract services as needed.

Section 16 – General Counsel: A General Counsel may be appointed to serve as the principal legal advisor for the Society and provide such advice and perform such other duties, all under such terms and conditions as may be determined by the Executive Committee. The General Counsel may be appointed from time to time by a majority vote of the Executive Committee and shall serve until the Executive Committee shall by majority vote determine otherwise.

POLICY V - STANDING COMMITTEES

Section 1 - Standing Committees: The following committees shall be the Standing Committees of the Society: Awards Committee, Bylaws and Corporate Policies Committee, Chapters Committee, Diversity Committee, Finance Committee, Governance and Sustainability Committee, International Committee, Investment Committee, International Space Development Conference Committee, Membership Policy Committee, Roadmap Committee, Space Settlement Advocacy Committee, Space Settlement Summit Committee, and Strategic Planning Committee.

Section 2 - Appointment and Term of Standing Committee Members:

(a) Appointment: Except when a particular appointment to a Standing Committee is otherwise specified by these Corporate Policies, within 90 days after the Officers election is completed, each Officer shall nominate, for the approval of the Executive Committee, the persons to constitute the voting members of each Standing Committee under such Officer's purview as described herein. To the extent reasonable, these nominees should be persons with experience in the area of responsibility of the specific Committee to which nominated.

(b) Additional Appointees: (i) From time to time thereafter an Officer may appoint additional persons to be a nonvoting member of such Committee and, if the appointment of such a person is thereafter approved by the Executive Committee, such person shall become a voting member of the Committee. (ii) At any time, a Committee Chair may appoint additional persons to be non-voting members of such Committee.

(c) Committee Chairs: Within 90 days after the Officers election is completed, each Officer shall nominate, for the approval of the Executive Committee, the person to serve as the Committee Chair of each Standing Committee under such Officer's purview as described herein. Each Chair, which could be the overseeing Officer, shall have the same rights and privileges as the other voting members described above. At any time thereafter, as the need arises, an overseeing Officer may nominate, for the approval of the Executive Committee, a person to replace the Chair of a supervised Committee. A Committee Chair will be responsible for the scheduling, notification, and conduct of Committee meetings, any recording of meeting minutes (especially decisions), any recording and tracking of actions, and for overseeing the timely completion of Committee activities and actions. As the needs arise, a Committee Chair may appoint committee-level officers (e.g., Secretary) and create lower-tier groups (e.g., sub-committees, task forces, etc.) to assist in the performance of such duties and with the efficient operations of the Committee.

Section 3 - Term of Service:

(a) Appointment: Except when a particular appointment is otherwise specified by these Corporate Policies, a member of a Standing Committee shall serve from (i) the time the appointment is approved by the Executive Committee in accordance with Section 2(a) above or from the time of appointment pursuant to section 2(b) above, until (ii) the Officer's group nominations are approved by the Executive Committee after the next Officer's election.

(b) Removal: Notwithstanding Section (a), the overseeing Officer may remove any non-voting member of any Committee and, with the concurrence of the Executive Committee, may remove any voting member.

Section 4 - Awards Committee: The Awards Committee will be responsible for the recognition programs of the Society, and for enhancing the value that the Society delivers to the chapters and membership. The Committee will report to the Chief Operating Officer and will work as necessary with staff, volunteers, chapters, and contract services as directed by the Chief Operating Officer.

Section 5 - Bylaws and Corporate Policies Committee: The Bylaws and Corporate Policies Committee may initiate and draft proposals for amendments to the NSS Bylaws and Corporate Policies, and may draft amendments to fulfill requests by the Board of Directors or the Executive Committee. It may also review other proposed revisions to the Bylaws and Corporate Policies of the Society for (but not limited to) clarity, consistency, and conformity (i.e. that all proposed amendments indicate exactly what language will be added and what language will be removed, and that they will not conflict with other clauses in the Bylaws or other documents). The Committee may work on other documents or tasks as requested by the Chief Executive Officer, the Executive Committee, or the Board of Directors. The Committee's work is advisory only. The Committee will report to the Chief Executive Officer and will work in conjunction with staff and contract services as directed by the Chief Executive Officer.

Section 6 - Chapters Committee: The Chapters Committee will be responsible for the growth, relationships and servicing of the Chapters. The Chapters Committee should coordinate with the International Committee on chapter issues but the Chapters Committee shall have authority for international chapters. The Committee will report to the Vice President of Chapters and will work as necessary with staff, volunteers, chapters, and contract services as directed by the Vice President of Chapters.

Section 7 - Diversity Committee: The Diversity Committee will consist of the Chief Executive Officer, the Chair of the Board of Directors, the Chief Operating Officer, the Chair of the Board of Governors, the Executive Vice President and the President, as well as such other persons as may be suggested by the overseeing Officer and approved by the Executive Committee. The Diversity Committee will operate according to the principles and definition listed in Policy X, as well in accordance with the NSS Nondiscrimination Statement as adopted by the Board of Directors. In the event that one of the listed Officers opts out of serving on the Diversity Committee, they may be replaced by majority vote of the Executive Committee.

The Committee will be responsible for:

- Developing and submitting to the Executive Committee for approval a Diversity Strategy which includes a method of assessing the effectiveness of the strategy.

- Working with the editors of Society publications to help explain the diversity efforts of the Society, including the importance of diversity to the exploration, development, and settlement of space.
- Suggesting ways that Society decision making will consider input from diverse sources.
- Making recommendations to the Executive Committee on diversity related issues that may arise from time to time.

The Committee will report to the Chief Executive Officer and will work as necessary with staff, volunteers, chapters, committees, Directors, and contract services as directed by the Chief Executive Officer.

Section 8 - Finance Committee: The Finance Committee will assist the Treasurer as requested by the Treasurer. The Finance Committee will work with the Investment Committee to implement the Society Investment Policy as needed. The Committee will report to the Treasurer and will work as necessary with the Investment Committee, staff, volunteers, chapters, directors, managers, and contract services as directed by the Treasurer.

Section 9 - Governance and Sustainability Committee: The purpose of the Governance Committee is to advise the Board of Directors and Officers on ways to function more effectively, sustainably, and professionally. In the context of this committee, sustainability refers to the ability of the organization to continue to support the vision and mission of the Society into the future. The Governance Committee is advisory only and its recommendations can only be implemented by the affected body (e.g. the Board of Directors, Executive Committee or the Nominations Committee). The Committee will not be involved in providing advice on hiring decisions, compensation, or compliance matters (except for Conflict of Interest statements as specified below). Only current or former members of the Board of Directors or the Board of Governors are eligible to serve on the Governance Committee. The Governance Committee can only conduct business if it has a minimum of seven members and a majority of the members agree to any action taken. The Committee will report to the Chair of the Board of Directors. The Chair of the Committee will report to the Board of Directors on the activities of the Governance Committee at each Board Meeting.

The Governance Committee has the following specific tasks:

1. The Governance Committee may describe qualifications desired for Board of Director members, including alignment with the Society Vision and Mission. These descriptions should be provided to the Nominations Committee, after approval by the Executive Committee, to assist in their search for Board of Directors candidates.
2. The Committee may recommend to the Nominations Committee particular areas where the Committee feels the Board could use added strength.
3. The Committee may develop, maintain, and distribute as appropriate, a list of persons, including their qualifications, who are both potential future Board members and potential future volunteer leaders of the Society. This list may be provided to the Nominations Committee as they begin their deliberations.
4. The Committee may identify/adapt/create professional development training for Board of Directors members, subject to the approval of the Board of Directors. Development training may focus on topics such as understanding the Society's budget, board responsibilities, and ethical issues for non-profit Board members, among many others.
5. The Committee shall create on-boarding training for new Board members (including a plan for conducting the training), subject to the approval of the Board of Directors, intended to be conducted in a timely fashion after the results of each Board of Directors election are announced. On-boarding training shall be designed to introduce the Society to new Board of Directors members, with a focus on procedures and aspects that are unique to the Society, as well as what the Society expects of Board members.
6. The Committee may recommend changes in the Conflict of Interest statement and policy to the Board of Directors, such changes to be subject to the approval of the Board of Directors. The Committee shall be responsible for collecting updated and signed Conflict of Interest statements (which are needed for Better Business Bureau accreditation) subsequent to each Board of Directors election, and for evaluating the statements and reporting any issues it considers important to the Board. The Conflict of Interest statements shall be distributed to the Treasurer, the Chief Executive Officer, and the Chair of the Board of Directors.
7. The Committee will, in cooperation with the relevant Officers, work to develop a succession plan for key volunteer positions, with emphasis on the Chief Executive Officer, Chief Operating Officer, Executive Vice President, Treasurer, and Secretary. The committee will make the details of this plan, and the qualifications of

potential candidates, available to the Executive Committee for their consideration as soon as possible after the results of each Board of Directors election are announced. The Committee shall not engage in any evaluation of individual Officers, nor engage in campaigns to unseat current Officers.

8. The Committee shall not engage in any evaluation of individual Board members, and no form of 360-degree feedback shall be utilized. However, the Committee may consider the effectiveness of the Board as a whole, and report their findings and potential recommendations to the Board for action.
9. Specific sustainability matters that the Committee may include but are not limited to the state where the Society is incorporated, the location of the Society headquarters, evaluation of new and growing opportunities or risks to the Society, evaluation of the relevance of evolving governance practices to the Society and the best means of developing new volunteer leaders for the Society. Additionally, the Committee may examine trends in non-profit operations as related to governance, best common practices, law, taxation, hiring, investment management, and make recommendations related to these areas.

Section 10 - International Committee: The International Committee will facilitate productive, collaborative relationships with national and international non-governmental organizations (NGOs) and other entities and persons with international agendas and missions consistent with the NSS Vision. The Chief Executive Officer is responsible for the appointment of official NSS observers to the United Nations. The International Committee will (i) coordinate the sending of International Committee observers to the United Nations in addition to the official NSS United Nations observers and (ii) recommend and implement joint exhibitions, workshops, conferences, and meetings with NGOs, entities and persons referenced above. The International Committee should coordinate with the Chapters Committee on chapter issues but the Chapters Committee shall have authority for international chapters. The International Committee will in all its activities follow any position or policy established by the Society Policy Committee. The Committee will report to the Executive Vice President and will work as necessary with staff, volunteers, chapters, and contract services as directed by the Executive Vice President.

Section 11 - International Space Development Conference Sponsorship and Support Committee (ISDC Committee): The ISDC Committee will be responsible for the high-level planning of the Society's Annual Conference as directed by the Chief Executive Officer, to whom the Committee reports. The ISDC Committee recommends high-level plans for the conference, while the ISDC Chair is responsible for developing the ISDC program, as well as ISDC operations. The ISDC Committee will typically meet monthly. The ISDC committee will provide policy input to the Chief Operating Officer and the ISDC Chair for operational implementation. All members of the ISDC Committee must be well suited to carrying out at least one of the primary duties of the committee, especially raising sponsorship money or closing high-level speakers. Members of the Board of Directors and Board of Governors with these qualifications are encouraged to serve on this committee. The Director of Development will serve as an ex-officio member of the Committee to ensure coordination in donor relationships.

The specific duties of the Committee include:

- Identifying and engaging ISDC sponsors. It is expected that committee members will place a high priority on inviting their own employers to become ISDC sponsors.
- Suggesting non-meal plenary track speakers for the ISDC, and supporting the operational team in contacting high-level speakers.
- Recommending at the Board of Directors meeting two years in advance the proposed location and date of the ISDC for approval. In making such recommendations, the Committee shall follow the policy of the Society that the ISDC will be held in sequential rotation first in the Los Angeles area, then in the Washington DC area, and finally in an area suggested by the Committee before beginning the rotation again.
- Potentially recommending to the Board of Directors one or more candidates for the Chair of the ISDC.
- Potentially recommending to the Executive Committee strategic direction for the ISDC. This encompasses the purpose of the ISDC, the time it is held, its target audience, its structure, and how ISDC can better leverage other NSS activities such as the Space Settlement Summit, Ad Astra, and the website.

Section 12 - Investment Committee: The Investment Committee will be responsible for managing the investment funds of the Society, including its operating reserve, investment fund, and endowment fund, as defined in the Investment Policy. The committee shall be responsible for the selection of investment managers, the development and

implementation of investment strategy, and other actions needed to be good stewards of the investment funds of the Society. The Committee is required to follow the Board of Directors approved Investment Policy. The Committee is responsible for investment decisions only, and has no authority to spend money or authorize checks not related to the management of the investments. The Committee will report to the Treasurer, and will work as necessary with staff, volunteers, directors, contractors, and contracted institutions as directed by the Treasurer.

Section 13 - Membership Policy Committee: The Membership Policy Committee will be responsible for membership policies, including but not limited to categories of membership and membership rates. The Committee will have no more than nine voting members. The Director of Membership will be an ex-officio member of the Committee. The Committee will generally meet no more frequently than monthly. The Committee will have no operational responsibility related to membership. The Committee will report to the Chief Executive Officer and will work as necessary with staff, volunteers, chapters, and contract services as directed by the Chief Executive Officer.

Section 14 - Roadmap Committee: The Roadmap Committee will develop and revise the Society's Space Settlement Roadmap. Any proposed new version of the Roadmap will be put forward to the Executive Committee for discussion and approval. Publication and general usage of the Roadmap will be determined and approved by the Executive Committee. The Roadmap should consist of un-prioritized milestones that are thought to be required to achieve the NSS Vision, and should generally look further into the future than the Policy Committee. The Committee will report to the Executive Vice President and will work as necessary with staff, volunteers, chapters, and contract services as directed by the Executive Vice President.

Section 15 - Space Settlement Advocacy Committee: The Space Settlement Advocacy Committee will advance the cause of space settlement within and without the Society, with a primary focus on adults and thought leadership. The committee shall be responsible for (i) the publication of the NSS Space Settlement Journal, (ii) Society projects/prizes aimed at encouraging the creation of space settlement related scientific papers, (iii) the composition and topics of the Space Settlement Track at the Society's Annual Conference, (iv) research projects related to space settlement, and (v) the maintenance and enhancement of the Space Settlement Nexus on the Society website. The Committee will report to the Chief Executive Officer and will work as necessary with staff, volunteers, chapters, the Conferences Committee, and contract services as directed by the Chief Executive Officer.

Section 16 - Space Settlement Summit Committee: The SSS Committee will be responsible for the high-level planning of the Space Settlement Summit as directed by the Chief Executive Officer, to whom the Committee reports. The SSS Committee will recommend to the Executive Committee one year in advance the proposed location, date, and theme for approval. Additionally, the SSS Committee may recommend to the Executive Committee one or more candidates for the Chair of the SSS. The SSS Committee recommends high-level plans for the event, while the SSS Chair is responsible for developing the SSS program, as well as SSS operations. The Committee will work as necessary with staff, volunteers, chapters, and contract services as directed by the Chief Executive Officer.

Section 17 - Strategic Planning Committee: The Strategic Planning Committee will develop and revise on an ongoing basis a Strategic Plan for the Society. The Committee will report to the Chief Executive Officer and will work as necessary with staff, volunteers, chapters, and contract services as directed by the Chief Executive Officer.

Section 18 - Standing Committee Operations:

(a) Plans: Each Standing Committee shall be responsible for creating and maintaining both a Long-Term Plan and an Annual Plan setting forth how the Committee proposes to implement its functions in support of the Society's long-term and short-term goals. Such Plans and any revisions of such Plans shall incorporate any matters which the Board of Directors or Executive Committee shall direct the Committee to include. In addition, the Committee shall prepare a Budget showing how it contemplates that the Annual Plan will be funded. To the extent that such budget is not based on a contemplated source of funds other than the NSS general funds, the Committee shall make a Budget Request for the NSS funding it believes necessary for it to implement its Annual Plan. Those Plans, Budget and Budget Request shall be submitted to the Executive Committee no later than 60 days prior to the date the NSS budget for the following year is to be approved by the Executive Committee.

(b) Implementation of Plans: Except to the extent the Executive Committee or the Board of Directors shall disapprove any or all of such Plans, such Plans shall become the basis for Committee actions until the next Annual Plan is submitted. So long as the identified NSS funding is available, the Committee may proceed with the implementation of its Plans in conjunction with staff and contract services, subject to the general oversight of its supervising Officer and the Treasurer. To the extent that a Committee's Plan might create a financial obligation by the Society to other parties, which obligation is not provided for in NSS's budget, the Committee shall not incur such an obligation without the prior approval of the Chief Operating Officer or of the Executive Committee. The Committee may from time to time modify its Plans, provided that such modified Plans are promptly forwarded to the Executive Committee.

(c) Funding: To the extent that NSS funding for a Committee's Plan has been incorporated in an identifiable way into the NSS budget, the Committee may draw down on those funds as needed, subject to the general oversight of its supervising Officer and the Treasurer.

(d) Written Contracts: Except as may be otherwise provided in the Bylaws or by Board of Directors or Executive Committee motion, written contracts binding the Society, including memoranda of understanding, may be signed only by the Chief Operating Officer or the Chief Executive Officer, or a duly authorized delegate of them.

POLICY VI – BOARDS OF GOVERNORS, ADVISORS, AND SPECIAL BOARDS, COUNCILS, AND OTHER BODIES

ARTICLE 1 – GENERAL

Section 1 – Appointment. Members of any boards or other bodies in Policy V are appointed by majority vote of the Executive Committee. Only living persons may serve on these boards or other bodies. Appointments shall remain in effect until the person resigns or is removed by a majority vote of the Executive Committee. There are exceptions and additional requirements for the Board of Governors and the Board of Strategic Advisors.

Section 2 – General related to boards of advisors: Each board of advisors will have a purpose-related name, such as "Board of Scientific and Technical Advisors," or "Board of Education Advisors." No such board will be called the "Board of Advisors." Their name will always start with "NSS" as in the "NSS Board of Education Advisors." Boards of advisors membership shall not be used as an honor or reward for service. No board of advisors may represent the Society externally except as authorized by majority vote of the Executive Committee. Agreement to serve shall be obtained before any person is actually seated on any board of advisors.

Section 3 – Common advisory board operations: Each advisory board may operate in a different fashion as determined at their creation. Regardless of the details of their internal operation, major questions may only be directed to any board of advisors by a vote of the Executive Committee. A major question is one that requests a formal written response, generally a significant report. Minor questions may be directed to a board of advisors by specific leaders listed when the board is created, a list which must always include at least the Chief Executive Officer, Chief Operating Officer, and Executive Vice President. Anyone who wishes to ask such a question may ask one of these officers to do so on their behalf. Alternatively, they may approach any member of the Executive Committee and request that the Executive Committee ask the question.

ARTICLE 2 – BOARD OF GOVERNORS

Section 1. Board of Governors Composition and Authority: The Society shall have a Board of Governors which shall serve in an advisory capacity and shall not exercise, in whole or in part, the authority of the Board of Directors in the governance of the Society. The Board of Governors shall be composed of outstanding individuals who represent what is best in their fields of leadership and expertise. They have the stature to advance the Society's goals via the respect they have in those fields. Through their actions and contributions, they inspire the Society's members and the public in the many ways they serve the organization. Through their collective experience and wisdom, the Board of Governors provides sage advice and insights to aid the Board of Directors towards fulfilling the strategic objectives of the organization, especially in the areas of fundraising and public relations.

Section 1A. Temporary Section on Transition: As of November 12, 2022, the Board of Governors shall consist of two categories. Those Governors who were members of the Governors Council on October 1, 2022 shall be "voting" members of the Board of Governors. Those Governors who were not members of the Governors Council on October 1, 2022 shall be "non-voting" members of the Board of Governors. The terms "voting" and "non-voting" shall not be part of the title as a Governor but are only used as a descriptor in these Corporate Policies to distinguish the two categories. Non-voting Governor is a temporary category and no additional person may become a non-voting Governor. All existing members in the category of non-voting Governors shall be eventually elected as a voting Governor, Emeritus Governor, or just be removed from the Board of Governors. There is no established time limit for this process. Once this process is completed and there are no longer any members in the category of non-voting Governors, so that all Governors are voting Governors, this Section 1A shall be automatically deleted from the Corporate Policies. Meanwhile, with one exception, all references to Governors or Board of Governors in the remaining Sections of Article 2 below refer only to voting Governors. Hence, as two examples: (1) any requirement for majority vote of the entire Board of Governors refers to a majority of all voting Governors only; (2) when a non-voting Governor is elected to be a voting Governor, all requirements to be newly elected to the Board of Governors shall apply. The one exception referred to is that any person who has served as a Governor in any capacity in the past is eligible to be elected as an Emeritus Governor.

Section 2. Emeritus Governors. Emeritus Governors are those who have prior service on the Board of Governors and are recognized with this title for the quality of their contribution to the Society. They may or may not be active in contributing to the Society in other ways. Emeritus Governors do not have a vote on the Board of Governors.

Section 3. Ex-Officio Members of the Board of Governors: The Chief Executive Officer, the Senior Vice President, the Chair of the Board of Directors, the President, and the Executive Vice President shall be ex-officio members of the Board of Governors.

Section 4. Election and Removal of Governors.

(a) Subject to any restrictions included in these Corporate Policies, the Board of Governors may elect or remove a person as a member of the Board of Governors or as an Emeritus Governor, as well as determine the term of office, using processes and requirements chosen by majority vote of the entire Board of Governors, provided that the final vote to elect and remove a Governor or Emeritus Governor must be by no less than a majority vote of the entire Board of Governors. Votes may be taken at a meeting or by email. In addition, for the election of a particular person either as a member of the Board of Governors or as an Emeritus Governor for the first time, or for the removal of a person from either of these positions, concurrence must be obtained from four of the five officers who are ex-officio members of the Board of Governors. The Chair of the Board of Governors may request such concurrence at any time during the election or removal process. Such concurrence, or lack thereof, (1) must be immediately reported to the Executive Committee, (2) must be recorded in the minutes of the next meeting of the Executive Committee, and (3) may be appealed to the Executive Committee by the Chair of the Board of Governors or any of the five officers who are ex-officio members of the Board of Governors. Once an election to or removal from the Board of Governors has been completed, the Chair of the Board of Governors shall (1) inform a person who has been seated on the Board of Governors, or, if possible, inform a person who has been removed from the Board of Governors, and shall (2) provide to the Secretary the names of the Governors who voted yes, no, or abstained in a vote to elect or remove a Governor.

(b) Election to the Board of Governors is also subject to the requirements in Section 5 below.

Section 5. Additional Requirements for Election to the Board of Governors. For the election of a particular person for the first time as a member of the Board of Governors to be completed, the following must be obtained and delivered to the Secretary: (1) contact information, which may be via an agent, for the person being elected, (2) written agreement to serve on the respective Board, and (3) written permission for the Society to publicize in any manner the person's name as being on the respective Board of the National Space Society. This may occur before or after the election vote: if before, the person is seated on the respective Board immediately upon election; if after, the person is seated on the respective Board upon receipt of the required material by the Secretary.

Section 6. Exclusivity: A person may hold only one of these positions at the same time: (1) member of the Board of Governors, or (2) Emeritus Governor. A person in one of these positions elected to a different one of these positions is automatically removed from the old position.

Section 7. Resignation: Any Governor (including an Emeritus Governor) may resign at any time by giving written notice to the Chair of the Board of Governors or the Secretary. Any such resignation shall take effect at the time specified therein, or, if no time is specified, at the time it is delivered.

ARTICLE 3 – BOARD OF SCIENTIFIC AND TECHNICAL ADVISORS

Section 1 – Definition: Reference to "Board" in this Article refers to the Board of Scientific and Technical Advisors (BSTA).

Section 2 – Purpose: To provide the Society with high-quality scientific and technical advice that enables the NSS Vision and Mission.

Section 3 – Criteria for Membership: In the context of this Board, "technical" will be interpreted broadly to include any person with substantial and documented credentials in a field relevant to the work of the Board. This would include not only scientists and engineers, but also economists, physicians, lawyers, and others with outstanding credentials and depth and breadth of relevant expertise. Interest in doing work for the Society to support its vision and mission is essential, but prior membership in the Society or a record of service to the Society is not a requirement. Once appointed, BSTA members will receive a one-year complimentary membership in the Society if they are not already members.

Section 4 – Overall operations: The Board of Scientific and Technical Advisors is led by a distinguished scientist, granted the title of Chair of the NSS Board of Scientific and Technical Advisors. The Chair may use the title "NSS Chief Scientist." The Executive Committee will approve the Chair of the Board. Additionally, the Executive Committee will appoint members of the Board of Scientific and Technical Advisors, selected for their in-depth expertise in a variety of fields. Those fields shall include, but are not limited to:

- Space Solar Power
- Orbital and/or planetary settlements
- Space development
- Planetary defense
- Space infrastructure, including transportation
- Other topics related to space science, exploration, development, and settlement

As projects are assigned to the Board of Scientific and Technical Advisors, the Chair will assign the projects to one of the members, who is then responsible for organizing a team to implement the project. Other Board of Scientific and Technical Advisors members may be on this team, plus additional persons who have the required technical skills, a willingness to serve, and who support the vision and mission of the Society but are not required to be Society members. Such additional team members are approved by the Board of Scientific and Technical Advisors itself. Their term of service ends when the project is completed, and they are not considered members of the BSTA although some may be invited to join the BSTA.

The Society Secretary is tasked with maintaining contact information for the Board of Scientific and Technical Advisors.

Section 5 – Operations for major questions: The general mode of operation for major questions is as follows:

1. The Executive Committee may request a report from the Board of Scientific and Technical Advisors (BSTA) on a particular topic by a regular vote. This request shall include a description of the desired report.
2. This request is transmitted to the Chair of the Board by the Society Secretary or Chief Executive Officer.
3. Any member of the Board may propose a report topic to the Chair of the Board, which, if approved by the Executive Committee, may become a project of the BSTA.

4. The Chair reviews the request and assigns it to a member.
5. A member may choose to reject the assignment.
6. The Chair of the BSTA and the assigned members are responsible for establishing appropriate peer review of each report to maintain project quality. The exact nature of the peer review may vary from report to report, and some reports may be jointly produced with other organizations.
7. When the report is complete, it is provided to the Secretary of the Society for appropriate distribution.
8. When a report is requested by the Executive Committee, the request shall state whether the report is intended to be (1) free to the public on the Society website or elsewhere, (2) available only to a customer paying for the report to be produced, or (3) available for sale to other persons or entities. Compensation and ownership of intellectual property will be as described in Section 7.
9. Before publication, all reports must be approved by the Executive Committee. Reports will be published under the NSS logo, with the authors of the report listed unless they request anonymity.

Section 6 – Operations for minor questions: The general mode of operation for minor questions (not requiring a report) is as follows:

1. Any of the Chief Executive Officer, Chief Operating Officer, Executive Vice President, or Vice President of Technology and Entrepreneurship may request the Chair of the Board of Scientific and Technical Advisors to answer a minor question, with a copy to the Executive Committee. The Chair may answer it themselves, or delegate the question to some part of the Board. Questions may also be directed to a member or members with a copy to the Chair.
2. The member of the Board assigned will respond with the answer to the person who asked the question, and also to the Secretary, who will distribute the response to the entire Executive Committee.

Section 7 - Compensation and Ownership Policy: The following principles apply to work produced by Board of Scientific and Technical Advisors members:

1. Answers to minor questions provided on a volunteer basis, either for internal NSS use or public release, will remain the intellectual property of the contributors. NSS will be granted a non-exclusive license to use and distribute the work, in whole or in part, in support of the NSS mission.
2. When NSS requests a report with the explicit intention of selling or restricting access to it (e.g., placing it behind a paywall), contributors will be compensated for their work via agreements specific to each report. In such cases, NSS will require a transfer of copyright to ensure NSS has full ownership and control over distribution. Compensation arrangements will be agreed at the start of the project. Such arrangements will vary by report, but are expected to often take the form of a net revenue sharing agreement.
3. When NSS requests a report with the intention of making it available to the public at no cost, contributors will generally be asked to volunteer their services, but in some cases, there may be a compensation arrangement. In the first case contributors will be asked to sign over ownership of the report to NSS, with the possible exemption of explicitly named intellectual property. In the second case the compensation agreement will describe the handling of intellectual property rights.
4. Reports funded through external grants or contracts will follow the compensation and intellectual property terms set forth in the grant or contract, and ownership will be specified in those agreements.
5. All public reports will list the contributors who authored or contributed significantly to the work, regardless of compensation status, unless the contributors request anonymity.

ARTICLE 4 – BOARD OF STRATEGIC ADVISORS

Section 1 – Membership. The Board of Strategic Advisors shall be composed of outstanding individuals in fields such that their strategic advice would be of value to the Board of Directors. Members of the Board of Strategic Advisors may include leaders or former leaders of other entities with which the Society wishes to build a strong relationship. Members of the Board of Strategic Advisors may also include members or former leaders of the Society. The Society Secretary is tasked with maintaining contact information for the Board of Strategic Advisors.

Section 2 – Appointment and Removal. In accordance with a Board of Directors motion passed on November 10, 2024, the procedure in paragraphs A, B, and C below shall be used for appointment to or removal from the Board of Strategic Advisors, which because it is a Board of Directors motion cannot be changed by the Executive Committee:

A. Any member of the Board of Directors or the Executive Committee may make a formal request that a person be considered for addition to or removal from the Board of Strategic Advisors. Such requests shall be added to the agenda of the next Executive Committee meeting for consideration.

B. A person may be added to or removed from the Board of Strategic Advisors by a majority vote of the Executive Committee and ratification by the Board of Directors, which ratification shall occur as follows. The Secretary shall notify the Board of Directors within 48 hours of any Executive Committee vote to add (or remove) a person to the Board of Strategic Advisors. Any member of the Board of Directors has 30 days from the date of notification to communicate an objection to any such addition or removal. If three or more members of the Board of Directors communicate an objection, a ratification vote shall occur at the next Board of Directors meeting. If fewer than three members of the Board of Directors communicate an objection, ratification will be deemed to be completed after the 30 days. A person is not added (or removed) until the ratification process is completed.

C. Biennial Renewal. The term of office for members of the Board of Strategic Advisors shall expire 90 days after the next officers election unless the Executive Committee conducts a review of the membership of the Board of Strategic Advisors within that 90 day period. A review of the membership of the Board of Strategic Advisors shall consist of a majority vote of the Executive Committee on who will be retained for another term on the Board of Strategic Advisors. A person not retained is considered a removal and this removal is subject to ratification by the Board of Directors by the procedure provided in the previous section. A person retained is subject to the same ratification process as a person added except that the person will continue to serve on the Board of Strategic Advisors during the ratification process.

Section 3 – Function. Board of Strategic Advisors members may provide recommendations and guidance to the Board of Directors with respect to the broad, overall policies, strategies, objectives, and goals of the Society. Individual members of the Board of Directors who wish to submit questions to members of the Board of Strategic Advisors shall submit such questions to the Chair of the Board of Directors, who shall at their discretion submit such questions to the appropriate Advisor or Advisors. Additionally, the Board of Directors or the Executive Committee as a whole may vote to direct a question to the Board of Strategic Advisors. The Chair of the Board of Directors shall distribute the response of the Board of Strategic Advisors to the Board of Directors as appropriate. Additionally, the Chair of the Board of Directors may from time to time call a meeting of the Board of Strategic Advisors for a specific purpose, and the Chair of the Board of Directors may appoint one or more members of the Board of Strategic Advisors to lead specific activities.

ARTICLE 5 – NSS DISTINGUISHED SUPPORTERS

Section 1 – A body of NSS Distinguished Supporters shall consist of outstanding individuals whose appointment with this title is considered to be a benefit for NSS and who (1) support the Vision, the Mission, and the work of the National Space Society in pursuing the goal of expanding civilization into space, and (2) have agreed in writing to serve on this body and to allow the Society to publicize their position as an NSS Distinguished Supporter. If such agreement is supplied by an agent, the agent must provide proof of their ability to speak for that person. The Society Secretary is tasked with maintaining contact information for the NSS Distinguished Supporters and a record of their agreement to serve.

ARTICLE 6 – NSS HONOR ROLL

Section 1 – Purpose: The purpose of the NSS Honor Roll is to provide a method by which the Society can honor persons that have a record of service or support to the Society. Appointment to the NSS Honor Roll may serve a variety of functions with the additional purpose of keeping a valuable resource in public contact with the Society.

Section 2 – Criteria for Appointment: The most common reason for appointment of someone to the Honor Roll will be a history of service to the Society as a Board member, Officer, chapter leader, or committee member. The common thread of all appointments should be either recognition for a long record of service, or recognition for a major act of

service. Persons who have been friends and allies of the Society, but may or may not be members of the Society, are candidates to be on the Honor Roll.

Section 3 – Limitations on Appointment: In 2024, a maximum of 10 persons may be added to the Honor roll. Beginning in 2025, only two persons per calendar year may be added to the Honor Roll by majority vote of the Executive Committee, and up to two additional persons may be added per calendar year by unanimous vote of the Executive Committee.

Section 4 – Honor Roll Operations: The Honor Roll as a body does not have a Chair, nor does it organize itself for any purpose. However, questions may be directed to persons on the Honor Roll via the Chair of the Board of Directors. The Secretary shall retain the contact list for the Honor Roll.

POLICY VII – MEMBERSHIP

Section 1 - Institutional Membership: The Executive Committee may establish institutional memberships to be available to institutions which pay institutional membership dues. Examples of such institutions are corporations, partnerships, unions, and other groups, associations, and agencies. Institutional memberships shall be non-voting memberships.

Section 2 - Revocation of Membership: The Chief Executive Officer may make recommendation to the Board of Directors that a membership be revoked. Prior to recommending revocation of membership, the Chief Executive Officer shall send by first class mail written notice to the affected member(s). The notice shall include:

(a) A brief outline of the information on which the Chief Executive Officer is acting;

(b) The fact that revocation of membership will be recommended to the Board of Directors not earlier than thirty (30) days and not later than sixty (60) days after postmark of the written notice, unless the affected member shows cause why this action should not be taken;

(c) A request that the affected member provide the Chief Executive Officer with any information which should be considered by the Directors prior to their acting on the recommendation.

POLICY VIII - BOARD REPORTS

Section 1 - Committee Reports: Each Standing Committee Chair is requested to provide a written report to the Board of Directors twice a year, two weeks before a meeting of the Board of Directors, to include (i) a summary of the activities of the Committee, (ii) a summary of future activities that are pending or being planned by such Committee, and (iii) such other matters as the Chair believes should be brought to the attention of the Board of Directors. Exceptions to this request include those Committees whose written work product constitute a de facto report (an example being the Bylaws and Corporate Policies Committee).

Section 2 - Officer Reports: Each voting Officer, other than the Secretary and the Chair of the Board of Directors, is requested to provide a written report to the Board of Directors twice a year, two weeks before a meeting of the Board of Directors, to include (i) a summary of the activities of the Officer, (ii) a summary of future activities that are pending or being planned by such Officer, and (iii) such other matters as the Officer believes should be brought to the attention of the Board of Directors.

Section 3 - Reports made to the Executive Committee: Unless waived by the Executive Committee at the meeting, each meeting of the Executive Committee shall include brief reports from each of the Chief Executive Officer, Chief Operating Officer and Executive Vice President as to (i) the most significant actions taken or decisions made by them, or reported to them by subordinates, since the last meeting of the Executive Committee, (ii) what actions they are contemplating taking or decisions that will have to be made by them prior to the next meeting of the Executive Committee, and (iii) what long-range needs or possibilities have appeared not previously reported to the Executive Committee. These summary reports shall be uninterrupted and no more than 10 minutes each.

POLICY VIX – EXECUTIVE COMMITTEE MEETINGS

Section 1 - The Chief Executive Officer (CEO) or a delegate shall circulate to the Executive Committee at least 24 hours before a scheduled Executive Committee meeting an agenda consisting of items the CEO deems appropriate and all items requested by any other member of the Executive Committee, by vote of the Board of Directors, or by any three members of the Board of Directors.

Section 2 - No type of recording, transcript, or AI notetaker will be allowed at any Executive Committee meeting unless a majority of the Executive Committee votes to allow it for a particular meeting or portion thereof.

POLICY X - DIVERSITY AND GENDER

Section 1 - Diversity Statement: The National Space Society is committed to diversity in leadership, in membership, and in general support of our vision, mission, and values, and believes that diverse participation is critical to the achievement of successful and sustainable space exploration, development, and settlement. The Society recognizes that it serves a broad and diverse constituency comprised of individuals from many different backgrounds. The Society respects and values diversity among its members, volunteers and employees. We recognize that the variety of skills, characteristics, and backgrounds offered by a diverse work force of volunteers and employees contributes to the strength and success of our organization. It is the objective of the Society that each volunteer and employee shall be treated with respect and dignity, and provided equal opportunity, regardless of any of the characteristics listed in Section 2 below. It is also the objective of the Society that the same dignity and respect be extended to the members, suppliers, customers, applicants and other constituents of the Society. We appreciate the unique contributions that each volunteer, each employee and each constituent has to offer. Accordingly, we are committed to foster an environment that embraces and celebrates diversity.

Section 2 - Definition of Diversity: When used by the Society in any official document, diversity includes not just areas of often-protected status such as race, color, religion, sex (including pregnancy, sexual orientation, or gender identity), national origin, age, disability and genetic information, but other areas including but not limited to:

- Parental status
- Marital/domestic partner status
- Physical attributes
- Being a current or former member of the armed forces
- Political diversity, including diversity of philosophical thought, and by participation in political parties
- Occupational diversity
- Differing styles of thinking and problem solving
- Social status, including caste
- Association with any person who belongs to any of these groups

Section 3 - Gender-Specific Language. With regard to gender related terms related to spaceflight, NSS seeks to follow in all publications and websites the NASA guidelines adopted in 2006 which read: “In general, all references to the space program should be non-gender-specific (e.g., human, piloted, unpiloted, robotic, as opposed to manned or unmanned). The exception to the rule is when referring to the Manned Spaceflight Center (also known as the Manned Spacecraft Center), the predecessor of Johnson Space Center in Houston, or to any other historical program name or official title that included ‘manned’ (e.g., Associate Administrator for Manned Spaceflight).” In addition to the terms human and piloted mentioned above, “crewed” spaceflight is often appropriate and is recommended.

POLICY XI - DEFINITIONS

Section 1 - Reports To:

(a) In General: In this document, except as provided in subsection (b), if a person or entity A "reports to" person B, then B shall have the authority to override the decisions and exercise the authority of A.

(b) Bylaws and Corporate Policies Committee: The Chief Executive Officer shall not have the authority to override the decisions and exercise the authority of the Bylaws and Corporate Policies Committee.

Section 2 - Oversees: In this document, if person or entity A "oversees" person or entity B, then A shall have the authority to override the decisions and exercise the authority of B.

Section 3 - Director: A director (as distinct from a member of the Board of Directors) is a person appointed by, and subject to removal by, the Executive Committee to oversee a particular task or defined area of Society functioning. When the Executive Committee creates a director position, this position's responsibilities shall be documented in the Corporate Policies, including the title that shall be used by the person who is selected to fill the position. In such role a director may oversee any combination of managers, teams, volunteers, contractors, or employees. A director shall report to a particular officer. A director may be a volunteer, employee, or contractor. If the director is a volunteer, the term of service of the director shall, unless otherwise determined by the Executive Committee, expire ninety (90) days after the next biennial officers election. If the director is paid, the term of service of the director shall expire as determined by contract or by action of the Executive Committee. Directors have significant management responsibility but do not make policy and do not have authority to enter into a contract on behalf of the Society. The Executive Committee may appoint a person as a director but instead use an alternate designation, such as "head."

Section 4 - Manager: A manager is a person appointed by, and subject to removal by, a director (as defined in Section 3 above) to oversee particular tasks or defined areas of Society functioning as determined by that director. A manager reports to the director who appointed that manager. In such role a manager may oversee any combination of teams, volunteers, contractors, or employees. A manager may be a volunteer, employee, or contractor. Managers have significant management responsibility but do not make policy and do not have authority to enter into a contract on behalf of the Society.

Section 5 - Coordinator: A coordinator is a person appointed by, and subject to removal by, the Executive Committee to coordinate an activity that involves multiple Society committees, officers, directors (as defined in Section 3 above), managers, volunteers, etc. When the Executive Committee creates a coordinator position, this position's responsibilities shall be documented in the Corporate Policies, including the title that shall be used by the person who is selected to fill the position. A coordinator typically deals with matters internal to the Society. A coordinator shall report to a particular officer. The term of service of a coordinator shall, unless otherwise determined by the Executive Committee, expire ninety (90) days after the next biennial officers election. Coordinators may have significant management responsibility but will most often operate by reporting issues to the overseeing officer who then takes action. A coordinator does not have the authority to enter into a contract on behalf of the Society.

Section 6 - Outreach: In terms of the operations of the Society, outreach is defined as any activity that involves communicating, marketing, advertising, educating about, promoting, or promulgating the vision, mission, and values of the Society. Recognizing that all Society activities involve an element of outreach, each Officer, Vice President, Director, Manager, Coordinator, Editor, and Committee Chair is responsible for outreach associated with their specific activities. Such outreach shall not be inconsistent with the branding standards established by the Vice President of Marketing.

POLICY XII – MANAGEMENT OF SOCIETY PROJECTS

A Society Project is any activity that does not fall under the purview of an existing Vice President, Director, Manager, Coordinator, Committee, or team that has substantial financial impact, and has sufficient complexity that it requires a leader with qualifying specialized skills dedicated to managing the activity. Society Projects are initiated via a vote of the Executive Committee. When a project is established, the enabling resolution must (1) name the project leader, (2) specify who the project leader reports to, (3) describe the funding sources, and (4) provide a high-level description and schedule for the project. Generally, larger projects will require more detailed project descriptions and review. Proposals for projects can be submitted by any member of the Executive Committee, or with the endorsement of any member of the Executive Committee, by any Director, Manager, Coordinator, Committee Chair, member of the Board of Directors, Society contractor or Society employee.

POLICY XIII - ADDITIONAL CORPORATE POLICIES

The following are additional corporate policies, which have been passed and may be amended by the Executive Committee:

1. "National Space Society Privacy Policy"